



Conditions of Enrolment for Workshop Participants

PLEASE READ CAREFULLY

Please note that in order to study at the Faculty, you must be aged 18 years or over. There is no upper age limit.

The Faculty reserves the right to cancel a workshop if it attracts an insufficient number of students. In this unusual event, the Faculty will refund your fee in full. No refunds will be paid on student cancellations.

Your Operating System and Browser

The Faculty uses Zoom Meetings software to host its online classes.

Before you enrol for the first time check the *System Requirements for Zoom*, on the Zoom website:

<https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-Mac-andLinux>

to make sure your system will work with Zoom. The Faculty will not refund fees to students who cannot join the course because their system does not support Zoom.

Joining the Workshop

You can join the workshop using a laptop, either Windows or Mac. We advise you not to join using a phone – the sessions will include slide presentations and the material will be difficult to see on a very small screen.

You will need the following:

- Good internet access
- Webcam
- A good quality built-in microphone or external head-set

The Faculty will do its best to ensure the sound quality is consistently good, however this is partly dependent on the quality of your broadband connection and audio.

When you first enrol, you will be sent an email confirming your enrolment and containing instructions for joining and participating in the workshops. These instructions can also be downloaded from the Faculty's Online Classes webpage at <https://www.astrology.org.uk/online-classes/>

Before each session, you will be sent a link by email which allows you to enter that particular session. Please make sure you access the classroom 10-15 minutes before the start time, as each session will begin promptly at the appointed time.

The workshops are not currently recorded.

Charts Used in the Workshops

The tutor is at liberty to use such material to illustrate the workings of astrology as is deemed appropriate for that workshop. This can include (for instance) notable or notorious people of history as well as historic events steeped in debate, controversy or revision. Use of such material is not to be deemed as necessarily countenancing the moral values, practices, identifications, prejudices, attitudes, lack of inclusivity or deeds of the past or present, or of any culture.

The tutor is also at liberty to employ technical astrological terms and pronouns that are in general and accepted usage within the astrological tradition or system practised by the tutor. These clarifications are made in full cognisance of contemporary race, gender, cultural and age sensitivities. This will be reflected in the selection, presentation and tone of course or seminar material.

If the right of the tutor to select relevant material as detailed above is not respected, a student may be required to leave a course to avoid the disruption of the learning experience for other students. If this happens, the student in question will not be eligible for a refund of the fees for that module.

Your Tutor

Your tutors' aim is to ensure that you have a rewarding and individually-supported learning experience. They will support you throughout the workshops, suggest extra reading, provide specific examples and generally ensure that you have all the guidance and feedback you need in response to any contributions you make during the interactive part of the workshops.

English as a Second Language

Students will need a good standard of reading, writing and speaking English to be able to take the course. If you are unsure of this, you can check your language on the following university access website: <http://www.open.ac.uk/courses/do-it/english-skills>. If you need to develop your language skills we advise that you take an English language course first.

As a general guide, your English language skills should be equivalent to one of the following qualifications:

G.C.S.E. English Language Grades A- C
IELTS Levels 5.5-.6.5
TEOFL 87-109
Cambridge First Certificate in English

Student Feedback

A Student Feedback Form will be sent to you at the end of each set of workshops. We would be very grateful if you would take a few minutes to complete this form and email it to the Online Learning Manager, Frances Clynes at frances.clynes@astrology.org.uk. This will greatly help us to continue to improve our material and method of tuition, with a view to ensuring that your studies are as fruitful and enjoyable as possible.

For any queries about your ongoing studies at the Faculty, please write to the Head Tutor, Cat Cox, at head.tutor@astrology.org.uk

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